

## Appendices to Behaviour Policy:

We all have a moral responsibility to adhere to the requirements in this appendix to our Behaviour Policy.

The new rules and routines will be regularly communicated to staff, pupils and parents.

We will do this by:

- proactively teaching new rules to staff, pupils and parents
- regularly and rigorously reinforcing behaviour throughout every day
- consistently imposing sanctions when rules are broken, in line with the policy, as well as positively reinforcing well-executed rules through encouragement and rewards

Display the posters in [Annex C](#), which are suitable for reception, years 1 and 6.

Prepare guidance for staff (see a model in [Annex B](#)) and ensure all staff are trained in the new rules and routines, including the use of sanctions and rewards, so that they can support pupils to understand them and enforce them consistently.

Staff will need to explicitly teach and supervise health and hygiene arrangements such as handwashing, tissue disposal and toilet flushing.

### **Annex A: Behaviour principles**

Additions to the behaviour policy are:

- follow all altered routines for arrival or departure
- follow school instructions on hygiene, such as handwashing and sanitising
- follow instructions on who pupils can socialise with at school, sticking to Bubble Groups.
- moving around the school as per specific instructions (for example, one-way systems, out of bounds areas, queuing, sticking to specific Zones during playtime and lunchtime as per the rota)
- expectations about sneezing, coughing, tissues and disposal ('catch it, bin it, kill it') and avoiding touching your mouth, nose and eyes with hands
- tell an adult if you are experiencing symptoms of coronavirus (COVID-19)
- no sharing of any equipment or other items including drinking bottles. Any items that are shared must be sanitised between uses e.g. pedal bikes, practical equipment
- follow playground rota for playtime and lunchtime, children to play in designated ZONES as per the rota.
- close toilet seat before flushing, wash hands with soap for 20 seconds
- no coughing or spitting at or towards any other person

To ensure children follow the rules, all Bubble groups will have pegs that will be used to reward positive behaviour and sanction poor behaviour.

In addition, programmes such as Class Dojo, may be used as a reward system.

Failure to comply with the rules will result in a red triangle being sent to a member of SLT and the child's parents will be contacted.

It is essential that all staff MODEL and ADHERE to the expectations at all times

Teachers will access the **Annex C links** (below) and teach the age appropriate sessions to their children to reinforce the messages on hygiene.

- **Annex B: Principles for staff**

1. Do not come to work if you have coronavirus (COVID-19) symptoms, or go home as soon as these develop (informing your manager), and access a test as soon as possible. You can do this by visiting the [NHS website to ask for a test](#) or calling the NHS on 119 if you do not have internet access.
2. Clean your hands more often than usual - with running water and soap and dry them thoroughly or use alcohol hand rub or sanitiser ensuring that all parts of the hands are covered.
3. Use the 'catch it, bin it, kill it' approach.
4. Avoid touching your mouth, nose and eyes.
5. Clean frequently touched surfaces often using standard products, such as detergents and bleach.
6. Think about ways to modify your teaching approach to keep a distance from children in your class as much as possible, particularly close face to face support (noting that it's understood that this is not possible at all times, which is why hygiene and hand cleaning is so important).
7. Consider avoiding calling pupils to the front of the class or going to their desk to check on their work if not necessary.
8. Help your class to follow the rules on hand cleaning, not touching their faces, 'catch it, bin it, kill it' etc. including by updating your classrooms displays with posters.
9. Prevent your class from sharing equipment and resources (like stationery).
10. Keep your classroom door and windows open if possible for air flow.
11. Limit the number of children from your class using the toilet at any one time.
12. Limit your contact with other staff members, and don't congregate in shared spaces, especially if they are small rooms.
13. Make sure you've read the school's updated behaviour policy and know what role in it you're being asked to take.

## Annex C: Posters and lessons

[e-Bug](#) has produced a series of helpful coronavirus (COVID-19) posters:

- [Horrid hands](#)
- [Super sneezes](#)
- [Hand hygiene](#)
- [Respiratory hygiene](#)
- [Microbe mania](#)